

**UNOFFICIAL MINUTES
REGULAR SCHOOL BOARD MEETING
ALCESTER-HUDSON SCHOOL DISTRICT #61-1
DECEMBER 9, 2024**

School Board President Jay Hallaway called the meeting to order at 6:20pm at the Hudson Community Center meeting room with the following school board members present: Jay Hallaway, Travis Stene, Justin Teunissen, Jen Wennblom, Shelby Braaten and Bart VerMulm. Also present were Natalie Stene, Tim Rhead, Jason Van Engen, Todd Nelson, Lori Anderson, and David Hodgson. Board member absent was Amanda Beeler.

A. START THE REGULAR MONTHLY MEETING AND REVIEW VOUCHERS FOR CONSENT AGENDA (6:20pm)

B. PLEDGE OF ALLEGIANCE

C. RECOGNITION OF VISITORS

D. PUBLIC INPUT – Todd Nelson, Lori Anderson and David Hodgson spoke to the school board about the proposed plan for the housing development behind the football and softball complex. Proposed phase 1 would require an easement from the school to allow for reconstruction of the current gravel road between the football and baseball fields. The baseball field would be reduced to a softball field to allow for the road to be widened. Areas of concern are safety of students during activities, increased traffic, no baseball field, and amount of grading involved.

E. ADDITIONS TO THE AGENDA

1. A motion was made by Justin Teunissen and seconded by Shelby Braaten to approve the agenda. All voted aye. Motion carried.

F. CONSENT AGENDA

1. A motion was made by Travis Stene and seconded by Jen Wennblom to approve the minutes of the regularly scheduled school board meeting of November 11, 2024 and to approve the Activity, Athletic, Business Manager, Lunch and Imprest Fund Reports, to approve all claims for payment from the 2024-2025 budget and to approve the following District reports. All voted aye. Motion carried.

Business Manager's Report: General Fund November Beginning Balance \$464,173.46, Receipts Local \$451,604.46, County \$3,017.43, State \$114,127.00, Federal \$493.00, Expenditures \$268,025.61, November Ending Balance \$765,389.74 **Activity Fund** November Beginning Balance \$77,204.22, Receipts Local \$1,040.32, Expenditures \$2,650.21, November Ending Balance \$75,594.33 **Capital Outlay Fund**, November Beginning Balance \$2,114,197.54, Receipts Local \$321,584.17, Expenditures \$20,108.38, November Ending Balance \$2,415,673.33 **Special Education Fund** November Beginning Balance (\$12,281.77), Receipts Local \$174,614.54, State \$1,764.00 Expenditures \$66,202.62 November Ending Balance \$97,894.15 **Bond Redemption Fund** November Beginning Balance \$31,951.12, Receipts Local \$149,790.50, November Ending Balance \$181,741.62 **Lunch Fund** November

Beginning Balance \$31,089.48, Receipts Local \$9,752.75, Federal \$7,948.07, Expenditures \$23,551.42 November Ending Balance \$25,238.88 **Drivers Education Fund** November Balance \$10,460.70 **ASP Fund** November Beginning Balance \$2,966.52, Receipts Local \$2,270.00, Expenditures \$2,634.00, November Ending Balance \$2,602.52 **Custodial Fund** November Beginning Balance \$44,137.39, Receipts Local \$16,906.50, Expenditures \$7,426.86, November Ending Balance \$53,617.03

Claims: ALCESTER QUICK STOP: FUEL \$1,257.35, ALCESTER-HUDSON SCHOOL AGENCY ACCOUNTS: IMPREST \$1,504.47, ALLIANCE COMMUNICATIONS: PHONE LEASE/INTERNET \$1,029.00, AMAZON CAPITAL SERVICES: SUPPLIES, ELEMENTARY BOOKS \$1,281.11, AMG OCCUPATIONAL MEDICINE: DRUG TESTING \$73.20, APPEARA: SUPPLIES \$75.03, BMO HARRIS: CREDIT CARD PAYMENT \$803.30, CENEX FLEET FUELING: FUEL \$1,663.19, CENTURY BUSINESS PRODUCTS: COPIER LEASE AND USAGE \$2,133.25, CHESTER AREA SCHOOL DISTRICT: REGION ORAL INTERP \$80.72, CHILD & ADULT NUTRITION SERVICES - DOE: COMMODITIES \$522.66, CITY OF ALCESTER: UTILITIES \$704.27, COLE PAPER COMPANY: JANITOR SUPPLIES \$526.60, COLLEGE BOARD: PSAT TESTING \$43.20, CULLIGAN WATER CONDITIONING: SOFT WATER CONTRACT \$35.00, DEMCO: SUPPLIES \$104.73, DUST-TEX SERVICE, INC.: JANITORIAL SUPPLIES \$322.20, EASTSIDE JERSEY DAIRY: MILK \$1,157.06, ELECTRIC CONSTRUCTION COMPANY: SERVICES \$1,107.14, EMC INSURANCE COMPANY: INSURANCE \$7,412.47, FOREMAN SALES AND SERVICES, INC.: USED 2024 FORD DIAMOND 14 PASSENGER BUS \$92,500.00, HAUFF MID-AMERICA SPORTS, INC.: LETTERS \$765.83, INGRAM: LIBRARY BOOKS \$33.46, J.W. PEPPER & SON INC: MUSIC \$54.69, JOHNSEN HEATING AND COOLING LLC: SERVICES \$1,350.68, JOHNSTONE SUPPLY: FILTERS \$950.99, LEADER-COURIER: NEWSPAPER SUBSCRIPTION \$43.50, LEWIS, COREY :BUS AND VEHICLE REPAIRS \$2,054.67, LOREN FISCHER DISPOSAL: DUMPSTER RENTAL \$202.00, MIDAMERICAN ENERGY COMPANY: UTILITIES \$1,026.67, NEW CENTURY PRESS: PUBLICATIONS \$85.12, OLSON'S ACE HARDWARE: SUPPLIES \$423.60, PERFORMANCE FOODSERVICE: FOOD SERVICE SUPPLIES AND FOOD \$3,325.14, PETE'S PRODUCE: JANITORIAL SUPPLIES \$85.80, PITNEY BOWES GLOBAL FINANCIAL SERVICES: POSTAGE MACHINE RENTAL \$315.00, POPPLERS: INSTRUMENT REPAIR \$48.00, PRECISION IRRIGATION & LAWN CARE: IRRIGATION WINTERIZATION \$179.50, SDAAE: REGISTRATION FEE \$65.00, SOUTHEAST AREA COOPERATIVE: SERVICES \$9,308.78, SOUTHEASTERN ELECTRIC COOP: UTILITIES \$4,596.78, SPRING CREEK FARMS INC.: BUS BARN RENT \$700.00, THREAD & INK: HOODIES \$1,050.00, TIME MANAGEMENT SYSTEMS: SOFTWARE \$112.20, TOTAL STOP FOOD STORE: SUPPLIES/FUEL \$99.00, US BANK ST PAUL: BOND/CAPITAL OUTLAY CERTIFICATE PAYMENT \$103,226.25, US FOODS: FOOD SERVICE SUPPLIES AND FOOD \$2,089.65, USD CENTER FOR DISABILITIES: CONFERENCE FEE \$610.00, WEX HEALTH INC: ADMIN FEE \$69.75, YOUR DAILY DOSE: A-TEAM GIFT CARDS \$15.00 TOTAL \$247,223.01

Imprest: SD DCI: Background Checks \$129.75, Don Blake: Elementary Performance - Elem Fundraiser \$850.00, Friends of Doon: Memorial from A-Team \$50.00, Region Volleyball: Line Judge \$50.00, Scotland School: Region Honor Band Fee \$36.00, Canton School: Region Honor

Band Meals \$72.00, Arlington School: Region Cross Country Loss \$102.72, Michaela Kingma: All State Per Diem \$30.00, Olivia Moore: All State Per Diem \$30.00, Natalie Moore: All State Per Diem \$30.00, Torrance Serck: All State Per Diem \$30.00, Daniele Geis: All State Per Diem \$48.00, Gates: Gates Return \$46.00 Total \$1,504.47

Payroll & Benefits: Instruction General Fund \$128,915.67 Instruction Special Ed Fund \$56,673.75 Instruction Title/REAP \$8,355.78 Support Services \$74,426.30 Extra Curricular \$19,872.31 Food Service \$13,982.42 ASP \$2,418.94 Total \$304,645.17

G. OLD BUSINESS - none

H. NEW BUSINESS

1. Discuss the After School Program
2. A motion was made by Travis Stene and seconded by Shelby Braaten to approve the following changes to policies Policy GBG: Staff Participation in Political Activities, Policy GCC: Professional Staff Recruiting, Policy AH: Conflict Of Interest Disclosure And Authorization, Policy JHCD: Diabetes Health Care And Insulin Administration, Policy JO: Student Records, Policy JOA: Student Directory Information. All voted aye. Motion carried.
3. A motion was made by Shelby Braaten and seconded by Justin Teunissen to name Lynette Van Wyk to the Library Board as a School District Trustee. All voted aye. Motion carried.
4. 1st reading of Policy JFCH: Alcohol and Other Drug Use by Students with changes
5. Set Superintendent evaluation for the January 13th meeting and Business Manager for the February 10th meeting

I. COMMITTEE/SUPERINTENDENT/PRINCIPAL'S REPORT

1. Superintendent's Report
2. Principal's Report – discussed Homeland Security top areas of concern.

J. ADJOURNMENT. A motion was made by Shelby Braaten and seconded by Justin Teunissen to adjourn the regularly scheduled December 9, 2024 Board of Education meeting at 7:37 pm. All voted aye. Motion carried. The next regular school board meeting will be Monday, January 13, 2025 at 6:20pm at the Alcester-Hudson High School Conference room.

ATTEST:

Jay Hallaway, President

Natalie Stene, Business Manager